



## **T.T. LIMITED**

(CIN: L18101DL1978PLC009241)

879, Master Prithvi Nath Marg, Opp. Ajmal Khan Park, Karol Bagh, New Delhi, 110005, INDIA

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Dear Shareholder,

### **Subject: Introduction of Online Dispute Resolution (ODR) Portal by SEBI for members of the Company**

Securities and Exchange Board of India (“SEBI”) vide Circular No. SEBI/HO/OIAE/OIAE\_IAD1/P/CIR/2023/131 dated July 31, 2023 has introduced a common Online Dispute Resolution Portal (“ODR Portal”) to facilitate online resolution of all kinds of disputes arising in the Indian Securities Market. Any unresolved issues pertaining to any service-related complaints between members and listed entity including its Registrar & Share Transfer Agents in the securities market, will resolve in accordance with the above-mentioned SEBI Circular.

In Order to make members aware about the Grievance Redressal Mechanism, the process is given below:

#### **Level 1**

#### **Raise with Company/ Beetal Financial & Computer Services Private Limited [Registrar and Transfer Agent (“RTA”)]:**

Initially, all grievances/ disputes/ complaints against the Company are required to be directly lodged with the Company/RTA.

Members may lodge the same by sending an email to investors@ttlimited.co.in/ beetalrta@gmail.com ) or by sending physical correspondence to Company/RTA at following address:

#### **Address of the Company:**

##### **T T Limited**

879, Master Prithvi Nath Marg,  
Opp. Ajmal Khan Park, Karol Bagh  
New Delhi- 110005

#### **Address of Company’s RTA:**

Beetal Financial & Computer Services (P) Ltd.  
Beetal House, 3rd Floor, 99 Madangir,  
Behind Local Shopping Centre,  
Near Dada Harsukhdas Mandir,  
New Delhi - 110 062

#### **Level 2**

#### **SEBI Complaints Redress Systems (“SCORES”):**

The grievances/ disputes/ complaints which remain unresolved at Level 1, or if the member is not satisfied with the resolution provided by the Company/ RTA, then a complaint may be raised on SEBI Complaints Redress System (“SCORES”) platform of SEBI which can be accessed at

<https://www.scores.gov.in>.

### **Level 3**

#### **ODR Platform:**

In case the shareholder is not satisfied with the resolution provided at Level 1 or 2, then the online dispute resolution process may be initiated through the ODR portal within the applicable time frame under law. The ODR platform can be accessed at <http://smartodr.in>.

The aforesaid SEBI circulars/corrigendum can be accessed on the website of SEBI at <https://www.sebi.gov.in/> or on the website of the Company at <https://www.ttlimited.co.in/> under the tab Investor.

You are requested to update the email id with RTA for the shares held in physical form and to your respective Depository Participant for the Shares held in Demat form.

Yours faithfully,

For T T Limited

Sd/-

Pankaj Mishra

Company Secretary and Compliance Officer

Email: [investors@ttlimited.co.in](mailto:investors@ttlimited.co.in)