**Greeting for you being short listed for your applied job in T.T. Group.**

To process further and schedule your interview, we need following details by email:-

1. Copy of your Last appointment letter.

1. Copy of Your Aadhar card.
2. Copy of Your PAN card.
3. Copy of your current Pay Slip / CTC breakup. Your expected CTC
4. Copy of Six months Bank Statement.
5. Details about Family background.
6. You may specify Company’s turnover and your part of turnover handling.
7. You may specify purchase / Outsourcing / Export / Domestic sell and Marketing Plan – Yarn / Fabric / Undergarments / Garments.
8. Please specify item handled by you.
9. Reasons for leaving your last job and reasons for changing your  
   present job.
10. In case you have appointed, the number of days required to join  
    after selection. Please mention the same.
11. Your food habit / drinking habit / smoking habit

Please expedite your reply to the above questions so that we may proceed further.

Awaiting your reply.